Annual Organizational Meeting

At the first regular meeting at which newly-elected board members are seated in election years and at the first regular meeting in December in non-election years, the board will elect from among its members a chair/president and a vice chair/president and to serve two-year term. A newly appointed board member will not be eligible to serve as an officer unless a majority of the board has been appointed.

If a board member is unable to continue to serve as an officer, a replacement will be elected immediately. In the absence of both the chair/president and the vice chair/president, the board will elect a president pro tempore who will perform the functions of the chair/president during the latter’s absence.

The superintendent will act as board secretary and perform all the duties as outlined by law. In order to provide a record of the proceedings of each meeting of the board, the superintendent will appoint a recording secretary of the board.

In even-numbered years in June, a WSSDA legislative representative will be elected to serve a two-year term.

The normal order of business will be modified for the annual organizational meeting by considering the following matters, after the approval of the minutes of the previous meeting:

A. Welcome and introduction of newly elected board members by the chair/president;
B. Call for nominations for chair/president to serve during the ensuing year;
C. Election of a chair/president (roll call vote);
D. Assumption of office by the new chair/president;
E. Call for nominations for vice chair/president to serve during the ensuing year; and
F. Election of a vice chair/president (roll call vote).

Same process for vice chairman and legislative representative.

Policies will continue from year to year and board to board until and unless the board changes them.
Legal References:

- RCW 28A.330.010 Board president, vice-president or president pro tempore — Secretary
- RCW 28A.330.020 Certain board elections, manner and vote required — Selection of personnel, manner
- RCW 28A.330.050 Duties of superintendent as secretary of the board
- RCW 28A.400.030 Superintendent’s duties
- RCW 29A.20.040 Local elected officials, commencement of term of office — Purpose

Adoption Date: 03.23.10
Pioneer School District
Classification: Discretionary
Revised Dates: 12.18.12, 03.29.16

By the enactment of this policy the Board of Directors of the Pioneer School District concurrently rescinded any prior policy within the school district that was in conflict with or expansive of the matters addressed in this policy.